

Safer Her Way

Co-Design Group Eligibility and Selection Criteria

About the co-design group

As part of the Safer Her Way project, the City of Canada Bay is looking to form a co-design group of up to 15 community members who will share their lived experiences and ideas to help shape safety improvements in Drummoyne.

Participants will take part in day and night workshops, where they will explore the project area with Council officers and discuss how different locations look and feel, and what could make them safer and more inviting.

The group will then work with Council to develop and prioritise ideas, which may include improved lighting, artwork, music, and other activations. There is no pre-determined design – the group will help identify what could work best, with site constraints, costs, and feasibility considered throughout the process.

The project area extends from the Formosa Street shared space on Lyons Road to Edwin Street, including the Formosa Street carpark and laneway connecting to Victoria Road.

The co-design process will run from October 2026 to March 2027, with evaluation workshops planned for March 2028.

Key dates

Sessions are scheduled as follows:

- Night workshop: Tuesday 6 October, 6.30-8pm in Drummoyne
- Day workshop: Saturday 10 October, 2-3:30pm in Drummoyne
- Co-design workshop 1: Saturday 7 November, 9.30am-12.30pm at Council Chambers in Drummoyne
- Co-design workshop 2: Saturday 6 March 2027, 9.30am-12.30pm at Council Chambers in Drummoyne
- Evaluation workshops: Day and night workshops are expected to take place in March 2028 following completion of the project.

The co-design group will also be given access to a private Collaborate Canada Bay webpage to share ideas and connect with other group members in between meetings, as well as speak directly with the project team.

Participant commitment

Participants are expected to actively contribute to the co-design process and attend the scheduled walkshops and workshops outlined above.

Participants should be prepared to share their experiences and ideas, work collaboratively with other group members, and engage respectfully with the project team and other participants.

Participants unable to attend a session should let Council officers know as soon as possible.

Eligibility

Participants must:

- Identify as female or gender diverse
- Live or work in the City of Canada Bay
- Be aged 12 years or older.

Participants under 16 will require parent/guardian consent and will need to provide an emergency contact.

City of Canada Bay staff are not eligible to participate in the co-design group.

Participants are encouraged to identify any accessibility requirements when applying. Council will work with participants to make reasonable adjustments to support participation, including consideration of mobility, communication, sensory and other access needs.

Co-design group selection

The co-design group will include a maximum of 15 participants. Eligible applicants will be selected by a panel of Council officers based on the following considerations:

- Connection to the Drummoyne area – with preference given to applicants who live or work in Drummoyne

- Familiarity with the scope area
- The applicant's availability to participate in all scheduled co-design activities
- The overall balance of participants to ensure the group includes a range of ages, abilities, experiences, and perspectives.

Unsuccessful applicants will be notified by email and may be placed on a waiting list. If a participant withdraws from the program, Council may offer their place to an eligible applicant on the waiting list.

Incentives

As a thank you for their time and ideas, co-design group participants will be eligible for the following e-vouchers:

- \$50 e-voucher per walkshop attended (4 in total)
- \$100 e-voucher per co-design workshop attended
- \$100 e-voucher on completion of project (expected in March 2028) for participants who attended all walkshops and workshops

The maximum total value is \$500 per participant.

E-vouchers will be sent to participants via email the week following each eligible activity, using the email address provided by the participant at the start of the program unless otherwise advised.

Council staff and their immediate family members will not be eligible for the incentives listed above.

Children and young people

Young people aged 12–15 are welcome to participate with parent/guardian consent and must provide an emergency contact before participating.

Parents/guardians are responsible for dropping off and collecting participants at the designated session location at the scheduled start and end times.

A female or gender diverse parent/guardian may attend a walkshop with their child, subject to the requirements of the session, but will not be considered a co-design group participant or be eligible for incentives.

Safety

The safety and wellbeing of participants is a priority. Council staff will provide a safety briefing at the start of each walkshop, including information about the route and any potential hazards. Participants will also be provided with hi-vis vests.

Participants are expected to follow safety instructions, wear suitable footwear and clothing, and let Council staff know if they have any safety concerns or require assistance.

Council may modify, postpone, or cancel a walkshop if conditions are considered unsafe. Participants under 16 must be dropped off and collected by their parent or guardian at the designated session location and times.

Cancellation

Council may cancel, postpone, or reschedule a walkshop or workshop due to severe weather, safety concerns, or other unforeseen circumstances.

Participants will be notified of any changes as soon as practicable using the contact details provided on their EOI form. Where possible, Council will provide information about any rescheduled session.

Council may also make reasonable changes to session dates, times, locations, or activities where necessary to support the delivery and safety of the project.